

ICF device pool logout form

Use this form to logout from the ICF device pool.¹ If you want to leave the IMSEAM Core Facility completely, you have to submit the form “[ICF logout](#)” in addition. For your discharge, please, fill in this form and collect the corresponding signatures.

First name:

Uni ID:

Last name:

Title:

Group:

I hereby confirm that all workspaces within the device pool were left in a clean state. All samples (especially chemicals) were removed or disposed of.

Date and signature user: _____

Date and signature of group leader: _____

Date and signature of device pool supervisor: _____

Please submit the signed (paper) form to [Elisabeth Makosch](#).

Confirmation of ICF representative:

☐ The lab keys were returned.

Date and signature of ICF administration: _____

Internal checklist (filled by administration):

☐ check logout form (complete?)

☐ remove entry Sharepoint groups

☐ remove entry person database

¹For the most recent version see <https://backend.imseam.uni-heidelberg.de/de/dokumente/icf-device-pool-logout/download>.