

ICF Cleanroom logout form

Use this form to logout from the ICF cleanroom. If you want to leave the IMSEAM Core Facility completely, you need to submit the form “[ICF logout](#)” as well. For your discharge, please, fill in this form and collect the corresponding signatures.

First name:

Uni ID:

Last name:

Title:

Group:

End date of cleanroom usage (dd.mm.yy):

I hereby confirm that all cleanroom items were returned and that all workspaces within the cleanroom were left in a clean state. All samples (especially chemicals) were removed or disposed of.

Date and signature user: _____

Date and signature of group leader: _____

Date and signature of clean room supervisor: _____

Please submit the signed (paper) form to [Elisabeth Makosch](#).

Confirmation of ICF representative:

The cleanroom keys were returned.

Date and signature of ICF administration: _____

Internal checklist (filled by administration):

check logout form (complete?)

remove entry mailing lists:

remove entry person database

CLEANROOM-CAM

remove entry Sharepoint groups