ICF Cleanroom logout form

Use this form to logout from the ICF cleanroom.[1] If you want to leave the IMSEAM Core Facility completely, you need to submit the form "ICF logout" as well. For your discharge, please, fill in this form and collect the corresponding signatures.

First name: Uni ID:

Last name: Title:

Group:

End date of cleanroom usage (dd.mm.yy):

I hereby confirm that all cleanroom items were returned and that all workspaces within the cleanroom were left in a clean state. All samples (especially chemicals) were removed or disposed of.

Date and signature user: _____

Date and signature of group leader: _____

Date and signature of clean room supervisor: _____

Please submit the signed (paper) form to Elisabeth Makosch.

Confirmation of ICF representative:

☐ The cleanroom keys were returned.

Date and signature of ICF administration: _____

Internal checklist (filled by administration):

☐ check logout form (complete?)   ☐ remove entry mailing lists:

☐ remove entry person database   ☐ CLEANROOM-CAM

☐ remove entry Sharepoint groups

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[1]For the most recent version see https://backend.imseam.uni-heidelberg.de/en/documents/icf-cleanroom-logout/download.